



OFFICE OF THE PRINCIPAL
KHARIAR (AUTONOMOUS) COLLEGE, KHARIAR
DIST-NUAPADA-766107(ODISHA)

Email: khariar.college@gmail.com, Web: www.khariarautocollege.in

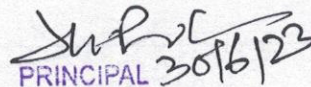
Letter No. 447 KACK/23

OFFICE ORDER

Dt-30.06.2023

Following Superannuation of Mr. Aswini Kumar Padhi, Reader in English & +2 In-charge & administrative exigency, the earlier order no 983/KACK/22, Dated 22.07.2022 is hereby modified & will be effective from 1st of July 2023.

Sl no	In-charge	Name
1	+2 In-Charge	Mr. Prasanta Kumar Panda
2	Administrative Bursar	Mr. Harekrishna Mishra
3	Accounts Bursar	Mr. Prasanta Kumar Panda
4	Secretary Staff Council	Ms. MeenaGujurati
5	Dean Student's Welfare	Dr. P.L.Barma
	Deputy Dean	Mr. Raj Kumar Rate
6	Academic Bursar	Dr. Ranvir Singh
	Deputy Academic Bursar	Mr. Haribandhu Hans
7	UGC in Charge	Dr. Md. Yamin
	Associate	Mr. Chittaranjan Jena
	Associate	Mr. Tathagat Rout
8	IQAC Coordinator	Dr. B.D.S Mallick
	Associate	Mr. Chittaranjan Jena
		Mr. Raj Kumar Rate
		Mrs. Beauty Agrawal
		Mr. Gunabanta Sahu
		Ms. Kajal Meher
		Mr. Ajitesh Padhi
Dr. Saroj Kumar Panda		
9	a) Admission-in-charge +3 & P.G.	Mrs. Pranati Panda
	b) Associate	Mr. Suvendu Ranjan Nial
	a) Admission-in-charge +2	Mr. Bishikeshan Nayak
	b) Associate	Mr. Mayadhar Pradhan
10	Entry in to Service & Placement cell	Mrs. Sila Trivedi
		Mr. C.K Mohanty
		Dr. Saroj Kumar Panda
11	Officers in Charge Examination +3 & P.G	Dr. P.L Barma (COE)
		Mrs. R. L. Rath (Dy. COE)
		Dr. B.D.S. Mallick (Asst. COE)


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KHARIAR (AUTONOMOUS) COLLEGE
KHARIAR, DIST- NUAPADA

12	Officers in Charge Examination +2	Mr. Sunil Kumar Padhi (Coordinator)
		Mr. Gunabanta Sahu (Dy. Coordinator)
13	Examination Committee +3	Controller of Examination
		Dy. Controller of Examination
		Accounts Bursar
		Academic Bursar
		Dean Students' Welfare
		IGNOU Co-ordinator
		OSOU Co-ordinator
		+2 In-charge Head Clerk
14	Examination Committee +2	Principal In-charge +2
		Coordinator +2
		Dy. Coordinator +2
15	D.S.A	Mr. C. R. Jena
		Dr. Suranjan Pradhan
		Mr. Sardhar Majhi
16	Dramatic & Music Society	Mrs. M. Gujrati
		Mrs. Sila Trivedi
		Dr. Suranjan Pradhan
		Mr. Gunabanta Sahu
17	Library Committee	Mrs. K. Nivedita Acharya
		Mrs. Beauty Agrawal
		Mr. Sardhar Majhi
		Mr. Pramod Jal
18	Time Table In-charge	Mr. R. K. Rate
		Mr. C. R. Jena
19	Athletic association	Dr. Ranvir Singh
		Mrs. Satarupa Pattanaik
		Dr. Suranjan Pradhan
20	Red Cross & Red Ribbon	Dr. Subhransis Barik (Counsellor)
		Ms. Sangeeta Netam (Counsellor)
21	Grievance Redressal cell for students	Dr. Geetashree Priyambada
		Miss Sagarika Panda
		Mr. Bishikeshan Nayak
		Mrs. Naina Pradhan

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22	NCC Officer	Dr. B.D.S.Mallick K. NiveditaAcharya
23	Rover & Ranger	Mr. T. Rout (Rover leader) Ms.KajalMeher (Ranger leader)
24	Committee against Harassment of Women At work place	Smt. RajlaxmeeRath Dr. G. Priyambada Ms. Sagarika Panda Smt. Pranati Panda Smt. SilaTrivedi
25	Brahmaputra Boys' Hostel	Dr. SubhransisBarik (Suptd.) Mr. RamakantSahani (Dy. Suptd.)
26	UdantiWomens' Hostel	Mrs. Santoshi Sharma (Suptd.) Ms. MamataBhoi (Dy. Suptd.)
27	Sabujima , BudBud, Audio Visual Club, Newsletter	Dr. G. Priyambada HOD Odia, HOD Eng,HOD, Hindi,HOD Sanskrit
28	College Canteen	Mrs. RajlaxmeeRath Dr. SarojKu.panda
29	Boy's Common Room	Mr. BishikeshanNayak Mr. SubhenduRanjanNial
30	Girl's Common Room	Smt. Beauty Agrawal Ms. SangitaNetam Ms. SushreePatnaik
31	SSG/SAF/Freeship	Mrs. S.M Khan Mr. C.K.Mohanty Mr. P.K.Behera
32	Scholarship	AdmIncharge (+3) Mrs. Anandini Mishra Adm. Incharge +2 Mr. PramodJal
33	Botanical garden	Ms. NainaPradhan Mrs. RoshniwalaPandey Mr. DhrubaParta
34	ECO Club	Mrs. NainaPradhan Mr. SaratKumar Panda Mr. PremanandMeher
35	Construction Committee	Dean Student's Welfare Account Bursar Academic Bursar

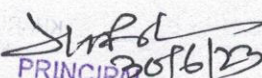
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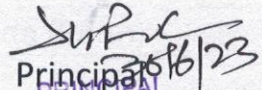
KHARIAR (AUTONOMOUS) COLLEGE
KHARIAR - DIST- NUAPADA

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KHARIAR (AUTONOMOUS) COLLEGE
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		UGC in-charge
		Principal Govt. Auto.College
		Bhawanipatna (Univ. Nominee)
		Executive Engineee (P.W.D)
		Junior Engineer (NAC)
		Head Clerk
36	Purchase Committee	Dean Student Welfare
		Account Bursar
		Academic Bursar
		UGC In-charge
		HOD, Commerce
		Head Clerk
37	Language Lab	HOD English
38	Intensive Coaching +2	Mr. HaribandhuHans
		Mrs. SukhmangiPati
39	Day Care Centre	Mrs. Anandini Mishra
		Ms. Debadarshini Swain
40	Science Society	Mr.C.K.Mahanty
		Mr.SukhmangiPati.
		Mr. AbhishekRath
41	Hindi SahityaSansad	HOD & Dept. Staff
42	OdiaSahityaSansad	HOD & Dept. Staff
43	Anti Ragging Cell	Mr. Sunil Kumar Padhi
		Miss. Sagarika Panda
		Mrs. K.N.Acharya
		Dr.Saroj Kumar Pand
44	Public Information Officer	Dr. Ranvir Singh
45	IGNOU Coordinator	Mr. Prasanta Kumar Panda
46	IGNOU Assistant	Mrs. K. NiveditaAcharya
47	OSOU Coordinator	Mrs. MeenaGujrati
48	OSOU Assistant	Dr. Saroj Ku. Panda
49	+2 Vocational	Dr. GeetashreePriyambada
		Mr. Suryakanta Thakur
50	Hostel Admission & Development Committee	Dean of students' welfare
		Account Bursar
		Academic Bursar
		Superintendent Womens' Hostel
		Superintendent Boys' Hostel
51	Internal Audit Cell (Boys &Women's Hostel)	Ms. Sagarika Panda
		Mr. P.K.Behera


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 KHARIAR, DIST. NIJAMABAD

52	Internal Audit Cell (Examination Section)	Mr. Bishikeshan Nayak Mrs. Sukhmangi Pati
53	Internal Audit Cell (college)	Mrs. S.M. Khan Mr. Haribandhu Hans
54	Campus Sanitation	NCC Officers NSS PO YRC Counsellor Rover Leader Ranger Leader
55	Research & Innovation	Dr. P.L. Brama Dr. Ranbir Singh Dr. BDS. Mallick Dr. G. Priyambada Dr. Md. Yamin Dr. Subhranshi Barik Dr. Suranjan Pradhan
56	Academic Consultancy Service (NAAC & Autonomy)	Coordinator IQAC & NAAC
57	GST Cell	HOD Commerce
58	Financial Literacy	HOD Economics
59	IT Cell	HOD Computer
60	PG Council	HOD of PG Dept.
61	Social Media	Mr. Gunabanta Sahu Mr. Sarthak Mund
62	Building Maintenance	
	MP Hall	Mr. Gunabanta Sahu
	Old Block	Mr. Chittaranjan Jena
	Commerce Block	Mr. Suvenndu Nial
	IDP Building	Mr. Tathagata Rout Mr. Himanshu Mahakud
	Library & Administrative block	Dr. Subhranshi Barik

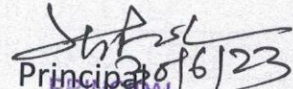

 Principal 30/6/23
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1	Exam.Cell +3 PG	Mr.S.K. Thakur
		Mr. Mohit Mohan Ada
		Mr.RajkishoreTamba
2	Exam.Cell +2	Mr.Anurag Paul Dani
		Mr. DhabaleswarNaik (Peon)
		Mr. Pramod Patel (Peon)
4	Fees Collection (+3)	Mr. Akshaya Ku. Dash
		Mr.JayasinghTamba
	Fees Collection (+2)	Mrs. ReetaBarik
5	Womens' hostel	Mrs.ReetaBarik
6	Boy's Hostel	Mr.Rabindra Ku.Sahu
7	SSG/SAF/Freeship/Scholarship	Mr.Rabi Sahu (+3)
		Mr.DurlabhaBehera
		Mr. Anurag Paul Dani (+2)
8	Construction Committee	Mr.S.K Pattanaik(Head Clerk)
9	Electricity,Pump House ,Water Supply,Furniture	Mr.S.K Pattanaik(Head Clerk)
		Mr.GirdhariNaik(peon)
10	Campus Sanitation	Mr.BijayaNaik
11	Principal Office	Mr. R.K Sahu
		Mr. DhabaleswarNaik (Peon)
		Mr. Pramod Patel (Peon)
12	RTI	Mr.A.Joshi/R.K Sahu
13	Establishment	Mr. Ashutosh Joshi
14	Staff Common Room	Mr. Chitta Ranjan Patel
15	Watchman & Gate Keeper	Mr.Vibekanand Pradhani
16	Ladies Staff Common Room &Girls Common Room	Rehamatun Nisha
17	Administrative Office	Mr.Bijaya Naik (Peon)
18	Library	Mr. Bijaya Panda (Peon)


Principal 06/23
KHARIAR (AUTONOMOUS) COLLEGE
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